

WORKFORCE STRATEGY CENTER 678 EAST 22ND STREET BROOKLYN, NY 11210 T 718 434 8424 F 718 434 4617 workforcestrategy.org

#### SAMPLE PARTNER AGREEMENT

County of	Agreement No.
AGREEMENT WITH INDEPENDE	NT COMPANY
Agreement between the County of	and Company

# I. Description of Services to be Performed by the Company

#### 1. PURPOSE

The County Human Services Agency (HSA) in partnership with ABC College and the Company will provide a framework for entry-level Bio-Pharmaceutical Manufacturing training and Paid Work Experience (PWE). The goal of HSA is to build career pathways through skills training and work experience in the biotechnology industry.

Under this Agreement, the Company shall provide PWE slots and supervision to screened candidates from the HSA Biopharmaceutical Manufacturing training program. There will be a total of \_\_\_\_\_ internships under this agreement.

#### 2. LOCATION OF PAID WORK EXPERIENCE

Paid Work Experience positions in Bio-Pharmaceutical Manufacturing will be located at the Company's manufacturing facilities.

#### 3. SCREENING AND ASSESSMENT

The ABC College Career and Assessment Center, and the Company will develop assessment instruments to screen program applicants. Program eligibility will be determined by a panel consisting of the College and the Company's manufacturing staff. Participants will be selected based on their initial assessment, job requirements, and other criteria determined by the Company.

#### 4. TRAINING

The Company will provide ABC College with technical assistance to develop a curriculum that prepares program participants for Bio-Pharmaceutical Manufacturing positions at the Company. ABC College will develop a program and provide instruction of approximately 300 hours in length. Program participants will obtain College credit. The curriculum will include, but will not be limited to, basic biology, chemistry, mathematics, selected bio-pharmaceutical techniques and appropriate biotechnology business skills.

PAGE 1 OF 2

#### 5. PAID WORK EXPERIENCE

Applicants are to be screened and selected by the Company's manufacturing managers according to Company standards before consideration for a PWE position.

All PWE applicants must fully complete the training before applying for a PWE position. PWE employees shall work at Company Manufacturing facilities and be supervised by the Contractor's on-site staff.

PWE employees shall work at the Company's manufacturing facilities and be supervised by the Company's on-site staff.

PWE employees shall remain in the position at the discretion of the Company's staff and contingent on the PWE employee's performance.

Participants who successfully complete the PWE will be eligible to apply for open positions at the Company.

### II. Other Exhibits

Exhibit B: Equal Benefits Compliance Declaration Form

Exhibit C: Compliance with Section 504

## III. Amount and Method of Payment:

The County shall pay the Company for up to 20 paid work experience slots for a cost not to exceed a flat rate of \$3,500 each. Each slot will include up to 12 weeks of PWE during the term of the Agreement. The County shall pay the Company monthly for actual costs incurred upon receipt and approval of invoices. The total contract obligation is not to exceed \$70,000.

Both parties agree that the requirements of this Agreement pertaining to the protection of proprietary rights and confidentiality shall survive the termination of this Agreement.

Company Name	Date	Company Representative
County Name	——————————————————————————————————————	County Representative